D O N A T I O N M E M O

To: School Board Members

From: _____

Date: _____

RE: Donated Item(s)

On (date) _____,

(party making donation) _____

(mailing address) _____

_____

gave a donation to _____ School.

I am requesting that the School Board accept the following item(s) as property of Pontotoc County School District:

Description	Fair Market Value
_____	$_____
_____	$_____
_____	$_____
_____	$_____

_____ _____

Signature of Principal Accepting Donated Item Date

* * * *